

ADC ANNUAL RENEWAL FORM FOR CURRENT MEMBERS ONLY

(New members joining: please use the new member form on the ADC website or on the back of each ADC newsletter.)

ALL MEMBERSHIP RENEWALS ARE DUE BY JANUARY 31, 2017

RENEW NOW to January 2018 - The earlier you renew, the sooner you'll receive your new membership card. Please use the 'special renewal form' below to renew and update your member information (not the form on the back of the newsletter). Having all renewals come due in January makes for easier record keeping and helps us plan our annual budget. Check your mailing label or membership card to see when your membership expires. If your label/membership card shows says 1/31/2017, then your renewal amount is \$18. For those whose renewal date is not 1/31/2017 (anyone joining during the year 2016), please use the pro-rated chart below to determine your renewal amount (do not send \$18!).

SAVE \$10 ON YOUR WINTER BALL TICKET!

By combining your Winter Ball ticket payment with your membership renewal payment, you will save money! Mailing both payments in one envelope (**separate checks please**) reduces the price of your Winter Ball ticket to \$37 from the already subsidized price of \$47.

PROCEDURE

Please help us update our records by completing the form (required) at the bottom of this page -- *even if nothing has changed*. Also, SIGN UP TO BE A VOLUNTEER (see other side of this flyer for volunteer job descriptions). Circle an area in which you would like to help and return the lower half of this form with your renewal fee. Once you have paid your membership renewal, you can obtain your new ADC membership card either at club parties or by including a stamped, self-addressed envelope with your membership renewal payment*. Our current membership is 640, so we appreciate your patience as we process all of the renewals and prepare the new cards (this can take several weeks). Contact Gary Kellogg, Membership Coordinator, if you have any questions at (505) 299-3737.

The annual renewal fee for current memberships that expire January 31, 2017 is \$18*.

The pro-rated renewal fee for members who joined the ADC in 2016 is based on the following sliding scale:

Expiration Date and Fee for Individual Memberships: (For "Same Household" see chart on page 2)

(01/17--\$18.00)	03/17--\$15.00	05/17--\$12.00	07/17--\$9.00	09/17--\$6.00	11/17--\$3.00
02/17--\$16.50	04/17--\$13.50	06/17--\$10.50	08/17--\$7.50	10/17--\$4.50	12/17--\$1.50

ADC MEMBERSHIP RENEWAL APPLICATION INFO (No renewals accepted w/o forms and/or signature(s).

The club "paper files" are updated each year. Please fill in ALL blanks below (including required signature; "same household" requires two signatures). **Make check payable to ADC and mail BEFORE January 31, 2017 to: ADC Membership, P.O. Box 50355, Albuquerque, NM 87181. Reminders: If including Winter Ball fee, please write two separate checks.** Include a small stamped, self-addressed envelope to have your card mailed (**Note: "2016 members only" need to exchange and/or include their old membership card when mailing in order to receive their new card.) Please do not staple, tape or paper clip your check to your form. Thank you.

----- **Renewal Form for Current Members - CUT HERE and Return Lower Portion Only** -----

Name(s) (print) _____ / _____

Signature(s) (required)* _____ / * _____ Birthday(s) (Mo/Day) _____ / _____

Address _____ City/State _____ / _____ Zip _____ - _____

Phone (H) _____ (W) _____ / _____ (C) _____ / _____

E-Mail(s) _____ / _____ Occupation(s) _____ / _____

Interests, Hobbies, Special Skills _____

Please Update: Circle at least one area in which you could help (see reverse side of this form for job descriptions):

Board Position	Club Reporter / Write Articles	Computer Support / Website	Bring Refreshment / Club Chef
Call Committee (need e-mail)	Editing	Newsletter Layout	Set-up / Decorate
Dance Host (know basics)	Mailings	Photography / Video	Clean-up / Vacuum
Door Check-in	DJ / MC	Plan: Parties / Trips	Where Needed

Check one: _____ **January Renewal (\$18)** – (use separate form for each member if home address is different.)
_____ **Pro-rated Renewal (write amount enclosed).** If your renewal is NOT due in January, use the pro-rated chart above.
_____ **Annual January Renewal for Married/Two Members* living in 'same household', i.e., same home/billing address, home phone, etc. (\$32)** (*For 'same household' NOT expiring in Jan., call for pro-rated fee 299-3737 or e-mail: gkello@nmia.com)
Forms will NOT be accepted unless signed by each member.

NOT RENEWING?: If you decide not to renew now and rejoin later, you'll be charged the new member fee (\$24) and will lose your membership status in the club towards your ADC club pin". Also, if you plan to travel in January, please send in your renewal now to avoid any penalties. Thank you.

***By signing this form above (required), I (we) release the ADC, its board members, volunteers and instructors from all claims, demands, suits, causes of action, or judgments which the undersigned ever had, now have, or may have in the future, for all injuries, known or unknown, or property damages, at any ADC-related activity. Note: All forms will be returned without proper signature(s).**

Ideas are a dime a dozen. People who implement them are priceless -- Mary Kay Ash

DO YOUR PART - VOLUNTEER!

And THANKS SO MUCH to all of you who DO!

Your support fuels the club's growth and enhances its quality.

This is a story about four people named Everybody, Somebody, Anybody and Nobody. There was an important job to be done and Everybody was asked to do it. Everybody was sure Somebody would do it. Anybody would have done it, but Nobody did it. Somebody got angry about that, because it was Everybody's job. Everybody thought Anybody could do it but Nobody realized that Everybody wouldn't do it. It ended up that Everybody blamed Somebody when Nobody did what Anybody could have done. With that said, we hope you will sign up to help in some way! ©

The ADC membership continues to grow - mostly due to your referrals! Because we are a non-profit organization, all of the club's work is done by member volunteers. They share their expertise, ideas and an extraordinary amount of time to make the club the best it can be. *No one receives monetary compensation for their ADC work.* Thus, we need many volunteers to keep our activities running smoothly.

Please update your volunteer information on the reverse side of this flyer by circling those activities for which you're able to volunteer (see the descriptions of the committees below – *note some positions may already be filled*). Volunteering has benefits - it's a great way to meet other members, is rewarding, and it's a LOT of fun. You can also earn free party passes for hours worked for many of the positions.

We hope you will sign-up for at least ONE volunteer committee - or help us form one you think the club can benefit from. However, if you prefer not to be contacted about volunteering at this time, place an "X" through the volunteer section on the renewal form.

VOLUNTEER JOB DESCRIPTIONS:

The following list shows the many ways in which you can get involved (some positions may already be filled). **For those jobs that require special skills, training will be provided.**

CALL COMMITTEE: Volunteers make calls twice a month to a list of up to five members. This takes about 10 minutes of your time. Do not accept this task if you travel frequently or if you do not have e-mail. Dependability required!

"CLUB CHEF" COMMITTEE: Work with several other members to plan and prepare food for ADC special events (e.g. Dec. Holiday Dance & Mar. Anniversary dances).

CLUB REPORTER/JOURNALIST: This job is for those who enjoy writing and/or researching concise newsletter articles about club activities or dance in general.

EDITING (e-mail required): Edit newsletter articles, etc., for grammar and content. Experience in this area preferred.

COMPUTER WIZ: We occasionally need computer support. ***Let us know your area of expertise!***

WEBMASTER: Webmasters keep the web site current.

NEWSLETTER LAYOUT: Layout experience or knowledge of desktop publishing is recommended for this position. The layouts are completed quarterly (four times a year).

NEWSLETTER MAILERS: Join the party! Stamp, label & staple the club newsletter for mailing – 4 times per year.

PHOTOGRAPHY: Take pictures at club activities for the newsletter/website. *Note: Members may also submit photos for via e-mail for consideration in the newsletter or on the website.*

VIDEOGRAPHER: Video club special events/workshops. The person volunteering for this position must have his/her own video recorder. Knowledge of editing, making DVD's needed.

DJ/MUSIC ASSISTANTS: If you've ever fantasized about "spinning music" and selecting new CD's for a music library, this is your dream come true! DJs are rotated between the twice monthly dances

DOOR CHECK-IN: Welcome club members to ADC functions, collect fees, and distribute door prize tickets and membership cards. *All members are encouraged to do this at least once a year - it's a great way to get to know members.*

DANCE HOST: YOU! We encourage ALL members to help our new members feel welcome at our club parties by asking them to dance and by introducing them to others. If you'd like to spend the first hour of your dance evening to participate in this program, we will have several "Dance Host" name tags to wear – pick one up at the front desk when checking in (six for ladies and six for the gents). Should know basics and beyond in most of the dances.

SNACK COMMITTEE: We **NEED** volunteers to do this – **one time commitment for the year is fine!** Sign up for any regular club party/workshop throughout the year to bring the refreshments - you get to choose! You will be reimbursed for any expenses within the budget - TBD. To bring a special snack to share, please make arrangements in advance with the Hospitality Coordinator.

PARTY SET-UP ASSISTANT: Fill in for Party Set-up Coordinator when she/he is unavailable to decorate or setup.

CLEAN-UP Coordinator & Assistants: Although most ADC members are good about cleaning up after themselves, **we are always in need of volunteers to serve on this committee** to help with cleanup at the ADC twice-a-month dances. The Coordinator oversees the post-event clean up (starts ½ hr before the dance ends), making sure everything is clean and orderly before locking up. The Coordinator will also assist, train and schedule regular volunteers (up to three) in advance for clean up duty - circle "Clean up" if you'd like to help. Volunteers will receive that party free.

If you would like more information on any of the above positions or activities, please contact our Volunteer Coordinator, Susan Kellogg, at 299-3737